

Date:

To,  
The Administrator  
Digital Signature Certificate  
NIFT (Pvt.) Ltd  
5th Floor, AWT Plaza,  
I.I. Chundrigar Road,  
Karachi-74200

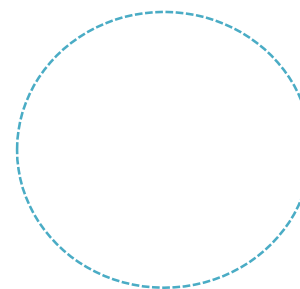
Reference	:	<b>Renewal of Digital Signature Certificate (CMPAK)</b>
Organization Name	:	
Business License No. / NTN #	:	

This is with reference to Digital Certificate which was issued on dated \_\_\_\_\_, it is requested to please renew our CMPAK Digital Certificate of the following user(s) at your earliest.

**Applicant information:**

Name	Designation	Email Address (Pop3)

Thank you,



Company Official Seal

<Authorized/ Applicant Signature>

<Designation>

<Name>

**IMPORTANT INSTRUCTIONS (IF NOT FOLLOWED YOUR APPLICATION WILL NOT BE ACCEPTED)**

**Please read and follow instruction carefully:**

1. Make sure that the information reflected in the letter is correct.
2. Must be printed on company **Original** letterhead with company official seal or stamp.
3. Must be signed by applicant him/ herself as per CNIC/Passport.
4. Pay Order or Demand Draft in favor of **NIFT (PVT.) LTD**. Digital Signature Certificate Renewal Charges **PKR 5,377.50/-**.
5. Attached Applicant attested valid CNIC/Passport.
6. In-case of Applicant Changed / Retired / Resigned, must submit Fresh New Applicant Request Form (Block Letter) with "New Applicant Details" and their required supporting documents.

*(Note: If the Digital certificate is valid, the applicant who got Changed / Retired / Resigned, the company **MUST** submit "Revocation Letter" to revoke the existing certificate).*